



CITY OF HOUSTON
FINANCE DEPARTMENT
Strategic Procurement Division

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Mayor

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June 7, 2016

SUBJECT: Letter of Clarification No. 1

REFERENCE: RFP: S69-T25834 Parking Pay-By-Phone/App System

TO: All Prospective Proposers

CLARIFICATION NO. 1

FOR

**REFERENCE: SOLICITATION: S69-T25834
REQUEST FOR PROPOSALS (RFP) FOR PARKING PAY-BY-PHONE/APP SYSTEM**

For which responses for clarification are scheduled to be received to the
Finance Department Strategic Procurement Division,
2:00 p.m., Central Time on June 16, 2016.

The following changes and/or revisions are incorporated into the above referenced RFP Document as noted. All other provisions and requirements as originally set forth remain enforce and are binding.

1. To Add Dial-In phone number for Pre-Proposal Conference:
Dial-In Number: 515-604-9000
Access Code: 630717
2. The following questions and requests for clarification were submitted in accordance with the instructions provided, Communications between the City and Respondents. The City's response (**in bold italics**) follows each question or request for clarification in the table below:

CLARIFICATIONS TO QUESTIONS

Question 1:	What credit cards are vendors required to accept?
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Council Members: Brenda Stardig Jerry Davis Ellen R. Cohen Dwight A. Boykins Dave Martin Steve Le Greg Travis Karla Cisneros Robert Gallegos
Mike H. Laster Larry V. Green Mike Knox David W. Robinson Michael Kubosh Amanda Edwards Jack Christie
Controller: Chris Brown

COH Response:	<i>Amex, Visa, MasterCard, Discover, Google Wallet, Visa Checkout and PayPal via the current system.</i>
Question 2:	What is the annual revenue from on-street parking?
COH Response:	<i>FY15 was \$7.4 million for on-street (net of sales tax and cc fees).</i>
Question 3:	What is the annual revenue from the city's current pay by phone provider?
COH Response:	<i>Gross revenue for FY15 was \$657,083.</i>
Question 4:	What is the annual revenue from off-street parking?
COH Response:	<i>Surface lot is about \$1.01 million.</i>
Question 5:	How many credit card transactions for parking in the previous fiscal year?
COH Response:	<i>About 1.6 million total.</i>
Question 6:	How many credit card transactions for parking from meters?
COH Response:	<i>About 1.4 million.</i>
Question 7:	How many transactions in the past fiscal year were from current pay by phone vendor?
COH Response:	<i>209,003.</i>
Question 8:	What is the credit card revenue from the past fiscal year?
COH Response:	<i>\$5.6 million gross.</i>
Question 9:	What is the average credit card transaction amount?
COH Response:	<i>\$3.49.</i>
Question 10:	What are the hourly rates throughout the city?
COH Response:	<i>Range from .35 cents to \$2 per hour.</i>
Question 11:	Will the City pay the credit card fees?
COH Response:	<i>The City pays credit card fees but is interested in proposals that will mitigate credit card fees.</i>
Question 12:	Do any of the single space meters accept credit cards? If yes, how many?
COH Response:	<i>Yes, 220.</i>

END OF CLARIFICATION NO. 1

Should you have any additional questions or request further clarification regarding this proposal, please contact Regina Spencer at regina.spencer@houstontx.gov or (832) 393-8707.

Sincerely,



Regina Spencer
Sr. Procurement Specialist

/rs

cc: File